

LIBRARY BOARD
November 18, 2020

LIB20201118-1
UNAPPROVED

A regular meeting of the Library Board, City of Cedarburg, Wisconsin was held Wednesday, November 18, 2020 via the Zoom app.

The meeting was called to order by President DeWayna Cherrington at 6:34 p.m.

Roll Call: Present - Council Member Sherry Bublitz, DeWayna Cherrington, Debra Goeks, Sue Karlman, Joycelyn Russo, Meghan Wielebski

Excused - Todd Bugnacki

Also Present - Library Director Linda Pierschalla

STATEMENT OF PUBLIC NOTICE

President DeWayna Cherrington acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings law.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

APPROVAL OF MINUTES – October 28, 2020

Motion made by Sue Karlman, seconded by Debra Goeks, to approve the minutes from October 28, 2020. Motion carried without a negative vote with Todd Bugnacki excused.

APPROVAL OF BILLS AND FINANCIAL STATEMENTS

Director Pierschalla reviewed the financial statements and bills for the past month. The Library has received its first reimbursement for COVID expenses, and more donations in 2020 than budgeted. This helps offset lost fine revenue (fines were suspended during the first 6 months of the pandemic).

Motion made by Council Member Bublitz, seconded by Meghan Wielebski, to approve the bills and financial statements as presented. Motion carried without a negative vote with Todd Bugnacki excused.

REPORTS

Director's Report

Director Pierschalla reviewed some key items in her report. Discussion included the problematic interface of the Patron Point marketing software and Polaris system software; the impact of pandemic spread in the community on library operations; and the Friends' fundraising plans. Director Pierschalla also reviewed the 2021 budget that will be adopted by the Common Council; the Board discussed the use of the Fund Balance and ideas for providing a backstop for the Library's finances in the long-term. This will be an agenda item next year.

School Report

None presented at the meeting. Director Pierschalla will forward information from Todd Bugnacki after the meeting.

NEW BUSINESS

Discuss Review Process and Format for Evaluation of Library Director, and Action Thereon

DeWayna Cherrington asked the Board members to give her feedback about the Director's performance using a form she will email; the deadline to respond is mid-December.

ADJOURNMENT

Motion made by Council Member Bublitz, seconded by Sue Karlman, to adjourn the meeting at 7:55 p.m. The motion carried without a negative vote with Todd Bugnacki excused.

Debra Goeks
Secretary

adk

Public Library Update November 18, 2020

Elementary schools

At Parkview, we have begun piloting in person socially distanced book checkouts in the library with second grade students. Each class is divided into two cohorts, fewer students coming to the library together allows us to more safely facilitate library services. We are hoping to expand this to additional grades after working through any necessary adjustments. We are excited to be promoting the Cedarburg Public Library's winter reading challenge, "Snow Better Time to Read" which begins Monday December 14th and runs until the last day of January the 31, 2021. We will be sharing the promotional video the Cedarburg Public Library is creating with our students. This is a great opportunity for students to engage in a worthwhile enjoyable activity during these challenging times.

Thorson

Thorson has Library Monday-Friday K4-5th grade. The classes are separated into cohorts A and B. Library Cohorts are on a bi-weekly schedule. During Library, the students who are virtual or in classrooms, are working on choice boards created by the IMC media specialist. The skills on the choice boards include literature, writing, tech skills, coding, and stem. At Thorson, we are also excited to promote the CPL's winter reading challenge. Each class will watch the video during their library time

Webster

7th & 8th Grade Social Studies students began a research project. The students had an initial lesson on pre-search and using the Gale database to explore topics and dig into the topics to narrow the scope of the subject. In each class students were reminded about the resources that are available to them through the public library. They have been reminded that the public library is a wonderful source for them to utilize both virtually and/or in person if they have questions about research or need access to resources. At Webster, we are also excited to promote the CPL's winter reading challenge. Each class will watch the video and we will promote the challenge on our morning announcements leading up to the start date.

High School

At the High School we are working on creating an inviting space in the non-fiction section. The non-fiction section of the IMC will have a rehaul throughout the year. As curriculums change and new information is published the non- fiction section requires attention. Look for new materials added and outdated materials to be removed to make space for students and staff to find up to date curriculum supported materials!