

**LIBRARY BOARD
November 22, 2019**

**LIB20191122-1
UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, November 22, 2019, 6:30 p.m. at the Cedarburg Public Library, W63 N589 Hanover Avenue, Community room.

The meeting was called to order by President Sue Karlman at 6:34 p.m.

Roll Call: Present - Sue Karlman, Debra Goeks, DeWayna Cherrington, Joycelyn Russo

Excused - Todd Bugnacki, Council Member Garan Chivinski, Meghan Wielebski

Also Present - Library Director Linda Pierschalla

STATEMENT OF PUBLIC NOTICE

President Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

COMMENTS & SUGGESTIONS FROM CITIZENS - None

APPROVAL OF MINUTES

Motion made by DeWayna Cherrington, seconded by Joycelyn Russo, to approve the minutes from the October 23, 2019 meeting as presented. Motion carried without a negative vote with Todd Bugnacki, Council Member Chivinski, and Meghan Wielebski excused.

APPROVAL OF BILLS & FINANCIAL STATEMENTS

Director Pierschalla briefly reviewed the bills, expenses and revenue for the year-to-date. The Board had a short discussion on how donations from the Friends of the Library are reflected in the financial statements.

Motion made by Debra Goeks, seconded by DeWayna Cherrington, to approve the bills and financial statements. Motion carried without a negative vote with Todd Bugnacki, Council Member Chivinski, and Meghan Wielebski excused.

REPORTS

Director's Report

Director Pierschalla briefly reviewed the Strategic Plan.

Director Pierschalla reported that the Friends of the Library have decided to turn the storage room off the vestibule into a used bookstore. The grand opening is on December 11.

The Board discussed some of the items in the report.

School Report – None

NEW BUSINESS

Consider Library of Things Policy and Lending Agreement; and Action Thereon

The Board Members reviewed and discussed changes to the draft policy.

Motion made by Debra Goeks, seconded by DeWayna Cherrington, to approve the Library of Things policy and lending agreement with changes as discussed. Motion carried without a negative vote with Todd Bugnacki, Council Member Chivinski, and Meghan Wielebski excused.

Consider Eliminating Overdue Fines on Library Material; and Action Thereon

The Board Members discussed information on fine-free libraries and Cedarburg Public Library's overdue fine statistics. Director Pierschalla presented a proposal and talked about Staff's ideas for promotion and replacing revenue.

After discussion on the pros and cons, the Board Members gave the proposal general support but agreed to discuss further at the next meeting and review additional information.

Consider 2020 Library Closing Dates and Board Meeting Dates; and Action Thereon

Motion made by DeWayna Cherrington, seconded by Joycelyn Russo, to adopt the 2020 Library closing dates as presented with the addition of closing on Sunday, May 31. Motion carried without a negative vote with Todd Bugnacki, Council Member Chivinski, and Meghan Wielebski excused.

President Karlman reminded the Board that the December Library Board meeting will be on Wednesday, December 18 to accommodate the Christmas Holiday.

UNFINISHED BUSINESS

Update on Strategic Plan; and Action Thereon

Director Pierschalla reviewed the elements of the draft Strategic Plan.

Motion made by Joycelyn Russo, seconded by DeWayna Cherrington, to approve the Strategic Plan as presented. Motion carried without a negative vote with Todd Bugnacki, Council Member Chivinski, and Meghan Wielebski excused.

Debra Goeks mentioned that she will email forms for the Director's evaluation to Director Pierschalla and the Board Members, to be completed by December 18, 2019.

ADJOURNMENT

Motion made by Debra Goeks, seconded by DeWayna Cherrington, to adjourn the meeting at 9:05 p.m. Motion carried without a negative vote with Todd Bugnacki, Council Member Chivinski, and Meghan Wielebski excused.

adk

Debra Goeks
Secretary