

**LIBRARY BOARD
September 25, 2019**

**LIB20190925-1
UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, September 25, 2019, 6:30 p.m. at the Cedarburg Public Library, W63 N589 Hanover Avenue, Community room.

The meeting was called to order by President Sue Karlman at 6:32 p.m.

Roll Call: Present - Council Member Garan Chivinski, Sue Karlman, Todd Bugnacki, Debra Goeks, Joycelyn Russo, Meghan Wielebski (arrived at 6:37 p.m.)

Excused - DeWayna Cherrington

Also Present - Library Director Linda Pierschalla

STATEMENT OF PUBLIC NOTICE

President Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

COMMENTS & SUGGESTIONS FROM CITIZENS - None

APPROVAL OF MINUTES

Motion made by Debra Goeks, seconded by Todd Bugnacki, to approve the minutes from the August 28, 2019 meeting as corrected to show that Vice-President Cherrington called the August 28 meeting to order and confirmed the Statement of Public Notice in President Karlman's excused absence. Motion carried without a negative vote with DeWayna Cherrington and Meghan Wielebski excused.

APPROVAL OF BILLS & FINANCIAL STATEMENTS

Director Pierschalla reviewed the bills and financial statements.

Motion made by Todd Bugnacki, seconded by Joycelyn Russo, to approve the bills and financial statements as presented. Motion carried without a negative vote with DeWayna Cherrington and Meghan Wielebski excused.

REPORTS

Director's Report

Director Pierschalla reviewed the Director's Report and added information about three new hires in circulation and an update on the Strategic Plan. Director Pierschalla circulated Assistant Director Nimmer's report and updated the Board on the Library's Wi-Fi upgrade. Director Pierschalla reported on Cedarburg Reads and Deb Bauer's Cooking Club. In connection with that, patrons can now check out some pieces of kitchen equipment (Instant Pots, etc.). This is part of a new trend called "Library of Things."

School Report – Todd Bugnacki talked about the Library Advisory Team, which is a group that works on collaboration between the Cedarburg School District and the Cedarburg Library. He also provided an update on the school IMCs as part of the District building plan. Another current event in the schools is Banned Books Week.

UNFINISHED BUSINESS

Update on Strategic Plan; and Action Thereon

Director Pierschalla shared the draft mission statement ideas and value statement ideas.

Todd Bugnacki suggested comparing survey comments with a list of values.

Discuss the Joint Library as Defined in the Wisconsin State Statutes; and Action Thereon

Debra Goeks reviewed information regarding joint libraries and recommended no action.

Review and Discuss Preliminary 2020 Budget; and Action Thereon

Sue Karlman and Director Pierschalla reviewed the draft budget with City Administrator/Treasurer Mertes and asked for her support in increasing revenue from property tax to cover the City's 2% wage increase.

NEW BUSINESS

Consider Memorandum of Understanding Between Monarch Library System and Cedarburg Public Library for Network Equipment Purchase and Replacement; and Action Thereon

The Board discussed the Memorandum of Understanding between the Cedarburg Public Library and Monarch System regarding setting up a reserve fund for network equipment.

Motion made by Debra Goeks, seconded by Meghan Wielebski, to authorize the Memorandum of Understanding between the Cedarburg Public Library and the Monarch System. Motion carried without a negative vote with DeWayna Cherrington excused.

Council Member Chivinski asked if the Cedarburg Public Library ever conducted active shooter training and will let the Board know if he hears of any available training.

ADJOURNMENT

Motion made by Joycelyn Russo, seconded by Meghan Wielebski, to adjourn the meeting at 8:47 p.m. Motion carried without a negative vote with DeWayna Cherrington excused.

adk

Debra Goeks
Secretary