

**LIBRARY BOARD**  
**January 22, 2020**

**LIB20200122-1**  
**UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, January 22, 2020, 6:30 p.m. at the Cedarburg Public Library, W63 N589 Hanover Avenue, Community room.

The meeting was called to order by President Sue Karlman at 6:33 p.m.

Roll Call: Present - Sue Karlman, Council Member Garan Chivinski, Debra Goeks, DeWayna Cherrington, Joycelyn Russo, Meghan Wielebski

Excused - Todd Bugnacki

Also Present - Library Director Linda Pierschalla

**STATEMENT OF PUBLIC NOTICE**

President Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

**COMMENTS & SUGGESTIONS FROM CITIZENS** - None

**APPROVAL OF MINUTES**

Motion made by DeWayna Cherrington, seconded by Debra Goeks, to approve the minutes from the November 22, 2019 meeting with a correction to the date, as the meeting was noticed and held on November 20, 2019. Motion carried without a negative vote with Todd Bugnacki excused.

**APPROVAL OF BILLS & FINANCIAL STATEMENTS**

Director Pierschalla pointed out notable bills on the financial statements. The Board discussed major repairs required and asked Director Pierschalla to forward the information about the faulty equipment to the building architect.

Motion made by DeWayna Cherrington, seconded by Council Member Chivinski, to approve the bills and financial statements as presented. Motion carried without a negative vote with Todd Bugnacki excused.

The Board discussed the revenue and expense report showing a comparison to the previous four years.

**REPORTS**

**Director's Report**

Director Pierschalla recapped the Director's Report. DeWayna Cherrington explained that the Friends of the Library has decided to change how they do book sales. There will be a book sale

during Winter Festival. The Friends will not do a sale in the Community Gym in the summer, but a sale at the Library July 11 – 13, 2020.

The Ozaukee County libraries are trying to get a NEA grant for a Big Read event in October 2020. The book would be *Lab Girl*.

The Cedarburg Library and the Cedarburg School District will collaborate on a “Read Across Cedarburg” event the first week of March.

The Board members discussed some other events of the past two months including book clubs and library events.

The staff is in the process of reconfiguring the new materials and maker-space areas downstairs.

**School Report** – None

### **NEW BUSINESS**

#### **Discuss Library Board Meeting Date in February; and Action Thereon**

The Library Board discussed and agreed to change the February meeting date to Wednesday, February 19, 2020.

### **UNFINISHED BUSINESS**

#### **Update on Strategic Plan; and Action Thereon**

Director Pierschalla distributed copies of the Strategic Plan. She will present the plan at a Common Council meeting and the February board meeting of the Friends of the Library.

Director Pierschalla spoke to Bruce Smith from WILS about the implementation workbook. She has created an RFP for marketing services and sent it to several Cedarburg firms.

#### **Consider Eliminating Overdue Fines on Library Material; and Action Thereon**

The Board discussed a strategy for implementing fines at the Cedarburg Public Library. The Board would support offering “fine forgiveness” during the Summer Reading program. Some Monarch libraries are already fine free. The Board asked Director Pierschalla to present a plan at the next meeting for Board action.

Debra Goeks distributed copies of the Director evaluation form to the members. The deadline to return the evaluations is February 3, 2020.

### **ADJOURNMENT**

Motion made by Meghan Wielebski, seconded by Joycelyn Russo, to adjourn the meeting at 8:33 p.m. Motion carried without a negative vote with Todd Bugnacki excused.

adk

Debra Goeks  
Secretary