

**LIBRARY BOARD  
January 27, 2021**

**LIB20210127-1  
UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin was held Wednesday, January 27, 2021 utilizing the Zoom app.

The meeting was called to order by President DeWayna Cherrington at 6:32 p.m.

Roll Call: Present: Todd Bugnacki, DeWayna Cherrington, Debra Goeks, Sue Karlman (6:36 p.m.), Joycelyn Russo, Meghan Wielebski

Excused: Council Member Sherry Bublitz

Also Present: Library Director Linda Pierschalla

**STATEMENT OF PUBLIC NOTICE**

President DeWayna Cherrington acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings law.

**COMMENTS AND SUGGESTIONS FROM CITIZENS** – None

**APPROVAL OF MINUTES**

Motion made by Meghan Wielebski, seconded by Debra Goeks, to approve the minutes from the December 16, 2020 meeting. Motion carried without a negative vote with Sue Karlman and Council Member Bublitz excused.

**APPROVAL OF BILLS AND FINANCIAL STATEMENTS**

Director Pierschalla reviewed the end-of-year budget results, including the status of the fund balance considering the amount of fund balance that will be needed to cover the 2021 budget gap. Additional bills for 2020 are still expected.

Motion made by Todd Bugnacki, seconded by Meghan Wielebski, to approve the bills and financial statements as presented. Motion carried without a negative vote with Council Member Bublitz excused.

**NEW BUSINESS**

**Review Updated Organizational Chart; and Action Thereon**

Director Pierschalla proposed a revised organizational chart, effective in the 4th quarter of 2021 and it was discussed by the Board.

Motion made by Sue Karlman, seconded by Meghan Wielebski, to accept the organizational chart as presented. Motion carried without a negative vote with Council Member Bublitz excused.

Linda will create job descriptions based on this chart and bring them to a future meeting.

**Consider Closed Library Dates for 2021; and Action Thereon**

Director Pierschalla and the Board reviewed the proposed holiday closures for 2021.

Motion made by Debra Goeks, seconded by Sue Karlman, to adopt the calendar as presented (including closures on 12/23-12/25 and 12/30-1/1/2022). Motion carried without a negative vote with Council Member Bublitz excused.

**REPORTS**

**Director's Report**

Director Pierschalla reviewed her report; Board members asked questions about measuring progress on the Strategic Plan objectives. The remainder of the staff reports were reviewed, including circulation and visits. Both circulation and visits were generally down due to the pandemic; digital circulation rose 18%. The library is buying some new online resources (Medici.tv, Hoopla).

**School Report**

Todd Bugnacki reported on the Cedarburg School District. In K-8, more than 80% of parents are choosing in-person school for the second half of the year. Some of the new spaces designed for collaborative learning cannot be used at present but overall, the students are handling the unusual situation well. The children are excited about new IMC spaces in the elementary schools. Todd Bugnacki's written report focused on programs and use of the IMCs in each building. Discussion ensued about how/when CSD staff will be vaccinated.

**ADJOURNMENT**

Motion made by Joycelyn Russo, seconded by Debra Goeks to adjourn the meeting at 8:00 p.m. The motion carried without a negative vote with Council Member Bublitz excused.

Debra Goeks  
Secretary

adk



## Public Library Update January 27, 2021

### **Elementary**

As the second semester begins, our LMS, who had been supporting virtual learning, will be spending the majority of her time in the libraries. While **Westlawn** students were provided the opportunity to remotely select library books which were delivered to their classrooms, they were not receiving library instruction. Beginning 3rd quarter Westlawn will have an LMS on site two days a week, which will allow students to begin visiting the libraries in their cohort groups. We are very excited to get to share these beautifully renovated spaces with our students. I know that they are looking forward to this change. Much like we did in the other buildings, we will slowly begin welcoming student cohorts into the library, ensuring we follow social distance practices and sanitize the space between classes. Digital citizenship instruction will also begin. At **Parkview**, all students visit the library on a biweekly basis within their cohort group. Library lessons are being provided in a flipped format, so as one student cohort is in the library, the other is receiving instruction. Students have been very excited to come to the library and find selecting their books from the library shelves very exciting. We have enjoyed sharing the excitement with students. It has been a highlight of the school year. At **Thorson**, all students continue to come in their classroom cohorts to the library on a bi-weekly basis. During the 3rd quarter, the Library curriculum will be mainly focused on stem and exploration centers and digital citizenship lessons. The cohorts that do not come to the library, will continue to access choice boards via clever that included e-books, monthly themed curriculum choice boards, coding and typing skills.

### **Webster MS**

Seventh and Eighth grade students are breaking out into book clubs centered on a theme. This year, in order for students to explore each title we had to get creative in how we exposed them to the book titles that didn't include handling the materials and looking at the material. We wanted the students to get excited and interested in a title, so we created a virtual book tasting! Each book tasting included an image of the various book covers, a summary, and links to a short trailer, interview with the author, excerpt from the book, or more! The links to the various extras were provided by [www.teachingbooks.net](http://www.teachingbooks.net) which is a service provided to Wisconsin residents through <https://badgerlink.dpi.wi.gov/>. Take a look at a sample of a virtual book tasting [here](#).

## **High School**

More research projects have begun at the High School. This month, Pre-Ap students started a research project and they were using databases to find information with the end goal being to present the information they researched in an eye catching infographic. Other classes have been using the research resources provided by both the CHS IMC and the Cedarburg Public Library. During research resource lessons there is always a discussion about the CPL resources and also links to the databases they provide.