

**LIBRARY BOARD
February 23, 2022**

**LIB20220223-1
UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, February 23, 2022 utilizing the zoom app.

The meeting was called to order by President DeWayna Cherrington 6:36 pm

Roll Call: Present – Council Member Sherry Bublitz, Meghan Wielebski, Joycelyn Russo, Michael Maher, Lorraine LeSage, DeWayna Cherrington, Cassandra Bartelme

Also Present - Library Director Linda Pierschalla

STATEMENT OF PUBLIC NOTICE

President DeWayna Cherrington acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

COMMENTS & SUGGESTIONS FROM CITIZENS - None

APPROVAL OF MINUTES

Motion made by Council Member Bublitz, seconded by Joycelyn Russo, to approve minutes from the January 26, 2022 meeting.

APPROVAL OF BILLS AND FINANCIAL STATEMENTS

Director Pierschalla explained the bill from A to Z Refrigeration was for the repair of the fireplace, including the removal of a bird's nest from the vent among other things. The remaining is office supplies and books.

Update on 2021 Budget: the ending budget still has expenses that have not been removed yet. There are still two more payrolls that need to come out of the 2021 budget and maybe some other expenses, there is some staff turnover at City Hall and it will take longer to get our final preliminary numbers, which won't likely be until the April Board meeting.

Motion made by Council Member Bublitz, seconded by Mike Maher, to approve the bills and financial statements for January. Motion carried without a negative vote.

Director's Report

New staff member Shelby Zwintscher is resigning March 11 and Director Pierschalla is interviewing candidates for this position. Shelby is resigning to help her family members full-time. The 15 hour per week Youth Services position has been filled.

Strategic plan update: a marketing meeting was held with staff and a checklist was created for the various publicity tools.

Cedarburg Friends of the Library's used book sale made just under \$3,000. The new historical stitching series booked up very quickly and currently has a waitlist.

Director Pierschalla is planning to do an online survey of library services and awareness mid-2022.

The WI Dept of Workforce Development has approached the Library to be a site for DWD staff to help the public with job searching, unemployment, and resume building. It is a great way to connect with the community and help show the Library as a vital resource.

A staff meeting was held to work on ideas for the MakerLab to begin programming and to create a space for patrons to reserve and drop in for activities.

The Common Council approved \$13,000 for new computers from the City's ARPA funds (10 new computers and 10 Chromebooks or iPads).

Cedarburg Friends of the Library approved giving a lump sum for 2022 projects, programs, and supplies in the amount of \$31,000+. This is to avoid excessive paperwork for individual purchases.

Over 7,000 people visited the library in January.

The winter reading challenge went very well. The grand prize was snowshoes.

School Report

Lorraine Lesage and fellow librarian, Lisa will be going to Fort Atkinson for viewing-Access Ed in action on Friday. Next week, read across America is to take place.

NEW BUSINESS

Review 2021 Annual Report; and Action Thereon

Library usage increased and a large number of non-residents are using the library.

DeWayna Cherrington asked for clarification regarding the statement concerning Public Library System Effectiveness and the Monarch Library System not providing effective leadership and not adequately meeting the needs of the Library. Director Pierschalla explained that due to the great deal of turnover of existing directors, needs of the library were not met. An example of this was the relief money that was almost lost due to not having a director in place. However, for 2022, the new system director is in place and situations are coming together and Director Pierschalla feels that this should be a much better situation.

Mike Maher mentioned that he was omitted from the IV. Library Governance list. In addition, Sue Karlman, Todd Burnacki and Debra Goeks should be removed from the listing as they are no longer active Board members.

LIBRARY BOARD
February 23, 2022

LIB20220223-3
UNAPPROVED

Motion made by Joyceln Russo, seconded by Kassandra Bartelme, to accept the Annual Report as stated with the corrections listed above. Motion carried without a negative vote.

ADJOURNMENT

Motion made by Council Member Bublitz, seconded by Meghan Wielebski, to adjourn the meeting at 7:26 p.m. Motion carried without a negative vote.

Meghan Wielebski
Secretary

adk