

LIBRARY BOARD
March 27, 2019

LIB20190327-1
UNAPPROVED

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, March 27, 2019, 6:30 p.m. at the Cedarburg Public Library, W63 N589 Hanover Avenue, Community room.

The meeting was called to order by President Sue Karlman at 6:33 p.m.

Roll Call: Present - Council Member Garan Chivinski, Sue Karlman, Sherry Bublitz, David Moburg, DeWayna Cherrington

Excused - Debra Goeks, Todd Bugnacki

Also Present - Library Director Linda Pierschalla

STATEMENT OF PUBLIC NOTICE

President Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

COMMENTS & SUGGESTIONS FROM CITIZENS – None

APPROVAL OF MINUTES

Motion made by Sherry Bublitz, seconded by David Moburg, to approve the minutes from the February 27, 2019 meeting as presented. Motion carried without a negative vote with Debra Goeks and Todd Bugnacki excused.

APPROVAL OF BILLS & FINANCIAL STATEMENTS

Motion made by Sherry Bublitz, seconded by DeWayna Cherrington, to approve the bills and financial statements as presented. Motion carried without a negative vote with Debra Goeks and Todd Bugnacki excused.

REPORTS

Director's Report

Director Pierschalla provided the following information in her report:

- Custodian Dale Timm returns to work at the Library on April 15
- Candidates for the Library Aide position are being interviewed
- Reviewed the February progress of the 2019 goals
- Director Pierschalla will be attending the American Library Association conference in Washington DC at the end of June, which overlaps the June Library Board meeting. After discussion it was determined that the Library Board may cancel the June meeting if there is nothing overly pertinent on the agenda, or move the date of the June meeting if it is necessary.

- Director Pierschalla commented that some improved signage for the art wall in the lobby would be nice.
- There is an opening on the Monarch System Board for a board member from a library in our area.
- The Monarch System Director is still out on medical leave and the System Board is working on hiring an interim Director to hold the position for one year.
- Public Library System Redesign project has finished their Final Report. The link was provided for Board members to look at if they wish. There is no implementation schedule as of now.
- Discussion of furniture and moving things around on the second level and first level was discussed along with a framework for a timeline that needs to be addressed.
- DeWayna Cherrington asked if the withdrawal of the 2016 magazines could go to the Friends for the magazine sale. Director Pierschalla will look into this.
- LibCal is the new software program for study room and community room booking.

School Report - None

UNFINISHED BUSINESS

Update on Strategic Plan; and Action Thereon

One of the members of the Strategic Plan Committee did not fulfill the “homework” required to be on the Committee so this person is going to be asked to resign.

The web link to the survey along with paper copies of the survey is being distributed; staff is taking it upon themselves to begin marketing the survey.

NEW BUSINESS

Discuss Revision to Interlibrary Loan Policy; and Action Thereon

Motion made by Sherry Bublitz, seconded by Council Member Chivinski, to approve the revision to the Interlibrary Loan policy. Motion carried without a negative vote with Debra Goeks and Todd Bugnacki excused.

Discuss Library Building Five-Year Anniversary and Activities; and Action Thereon

Ideas for the anniversary included: live music, cake, and providing \$1 coupons for people to use at the book sale in July at the Community Gym.

David Moburg stated he will not be renewing his term and May will be his last Board meeting. He has a new job with early morning hours.

ADJOURNMENT

Motion made by David Moburg, seconded by Sherry Bublitz, to adjourn the meeting at 7:40 p.m. Motion carried without a negative vote with Debra Goeks and Todd Bugnacki excused.

adk

Linda Pierschalla
Director