

MINUTES OF THE CEDARBURG FRIENDS OF THE LIBRARY

September 6, 2017

Present: Connie Dalman, DeWayna Cherrington, Dick Dieffenbach, Patti Dyke, Karen Hassman, Mary Marquardt, Niki Maher, Jessica Martischang, Suzy McManus, Kristen Nelson, Linda Pierschalla, Carol Szudrowwitz, Mary Whittet, Kathy Young,

Also Present: MaryLee Katzka

Excused: Leann Boyea, Jeanne Heberer, Heidi May, Jeanne Mueller, Nancy O'Donnell, Juliet Sizemore

Call to Order: The meeting was called to order at 6:33 p.m

Minutes- DeWayna Cherrington moved that the minutes from the May 3, 2017 meeting be accepted and the amended minutes of the annual meeting be approved with the following correction: The date for the annual meeting be changed from April 5, 2017 to May 3, 2017. Patti Dyke seconded and the motion passed.

Co-President's Report: Connie Dahlman

- Jason Goyette has resigned from the Board
- Thank you notes received from the library, Veterans Affairs Zeblocki Center and Greater Milwaukee Foundation.
- Goals for the year:
 - Continue successful programs
 - Fill the Shelves fundraisers
 - Advocacy
 - Revise By-laws
 - Build relationships with staff members
 - Grow membership
- Board positions open: social media, newsletter/email communication, hospitality and a future vice president.
- Board member photo will be taken at October Board meeting
- Training opportunities
 - Monarch Library System on September 20, 2017 in Sheboygan. Connie Dahlman and Leann Boyea attending
 - Wisconsin Library Association on October 17-20, 2017 in Wisconsin Dells
 - Contact Connie or Leann by September 20 if interested in attending
- Folders distributed and reviewed with: by-laws, history of CFOL, expense voucher, Tax-exemption, calendars, Board contact, Board terms and positions
- Roberts Rules Refresher
 - Quorum is 10 members as there are 19 voting Board of Directors with Linda Pierschalla being a non-voting member. The Executive Board quorum is three people.
 - Committee reports to be kept to 5 minutes.
 - Motions are part of new business not committee reports

Library Director's Report- Linda Pierschalla

- September Newsletter
 - Hunger Task Force Hunger Next Door Photography exhibit will end September 28
 - Fall classes are starting
 - Family Frontier Day at Pioneer Village on September 23rd needs volunteers

Treasurer's Report-Kristen Nelson

- Financials through September will be voted on at October meeting
- Farmers Market revenue not completed. It will be a line item in the End of September budget report

Corresponding Secretary Report- Niki Maher

- Committees write their thank you notes
- Niki will send notes to Forever Friends and Patron memberships and large book donations

Committee Reports:

Assistant Treasurer-- Karen Hassman

Karen is now collecting money and creating deposit forms for Treasurer

Book Sale- Mary Lee Katzka & DeWayna Cherrington

See attached reports

Book Nook- Kathy Young

Four volunteers: Mary Ellen Biehl, Leann Boyea, Marilyn Gardiner, Kathy Young

Using additional magnetic identifiers for non-fiction books

Cedarburg Reads- Patti Dyke

Smaller event to be held in 2018

City Council Representative- Dick Dieffenbach

Contact elected representatives to advocate for library funding.

October 9 Council meeting will consider budget

Farmers Market- DeWayna Cherrington

Contact DeWayna if you are interested in leading participation through October

Fill the Shelves Fund Raisers- Suzy McManus

New initiative to increase library stock.

Fund- Dick Dieffenbach

See attached report

Library Board of Trustees- DeWayna Cherrington

Suggested Board consider "forgive fines" programs at \$1000 per month

Discussed the value of the Cedarburg Public Library's Radio station

Membership- Karen Hassman and Kristen Nelson

Current membership is 146

Membership year is July-June. Please be sure you are current

see attached report

Unfinished Business: none

New Business

- **Term renewals**
Motion to approve 3 year renewal for Connie Dahlman, Mary Marquardt, Jeanne Mueller, Kristen Nelson, Carol Szudrowitz and DeWayna Cherrington . Motion moved by Kristen Nelson, seconded by Kathy Young. Approved
- **By-Laws**
Please see attached additions and clarifications
September 22: email Connie suggestions and opinions
September 27: revisions emailed to members
October 4: vote on revised By-laws
- **CPL Radio Funding**
Motion to approve \$1600.00 for purchase of computer and software license for the CPL Radio program. Motion moved by DeWayna Cherrington, seconded by Patti Dyke. Opposed by Dick Dieffenbach. Approved
Amendment: Lifetime license for software
Recommend: Jeff Messerman attend October 4 meeting to provide more precise information
- Carol Szudrowitz new email: carol143szud@gmail.com

Adjourned: 8:10 pm

Next Meeting: Wednesday, October 4, 2017, 6:30, Community Room