



MINUTES OF THE CEDARBURG FRIENDS OF THE LIBRARY

May 13, 2020 (Held Virtually)

Present: Leann Boyea, DeWayna Cherrington, Connie Dahlman, Patti Dyke, Karen Hassman, Jean Heberer, Jessica Martischang, Heidi May, Jean O’Keefe, Linda Pierschalla, Kathy Pollock, Marc Sanders, Mary Whittet, Kathy Young

Absent: Sandi King, Heidi Laurila, Philip Paige

Meeting Called to Order: 6:48pm by Karen Hassman

Motion made for filling the following Executive Board positions:

- Co-Presidents: Mary Whittet and Karen Hassman
- Treasurer: Jean Heberer
- Corresponding Secretary: Jessica Martischang
- Recording Secretary: Kathy Pollock
- Past Presidents: Connie Dahlman and Leann Boyea
- Library Director: Linda Pierschalla

Motion made by Marc Sanders; seconded by Kathy Young; motion carried.

Minutes- Motion to approve the March 4, 2020 minutes with the following amendment:

Jean Heberer – corrected spelling issue with last name

Moved by Jean O’Keefe; seconded by Marc Sanders; motion carried.

Co-President’s Report- Presented by Karen Hassman

- Thank you for all of your work, especially in the last few months.
- Heidi Laurila will be back in September after having recently given birth. A children’s book will be given to her. A copy of it will also be donated to the library.
- Patti Dyke will be acting as keeper of records and membership.
- We are looking for ideas on how to approach future book sales, fundraising and membership drive.

Library Director's Report- Presented by Linda Pierschalla

- The spaces are ready for the upcoming remodel.
- Summer Reading Program Updates:
 - Will take place online this year
 - Are looking at options for prizes
 - There will not be performers as in years past.
 - DPI Division for Libraries – grant for Beanstack software that allows for setting reading challenges
- Changes at CPL in response to COVID-19 include:
 - Plexiglass shields have been ordered and will be installed shortly
 - Masks and gloves for employees; encouraged for patrons as well
 - David Nimmer has worked on modifying areas to create more space
 - Items such as puzzles have been removed from the children's area
 - Will focus on get and go
 - Will have modified hours initially
 - Curbside pickup: over 1,250 items from 3/24 – 5/5
 - Plan to still offer curbside pickup for seniors and others with health concerns
 - Additional sanitizing items have been ordered
 - Planning for an abundance of caution
- Working with White Rice Advertising on a summer brochure to be mailed out
- Connie Dahlman suggested yard signs for families participating in Summer Reading Program; positive response regarding this suggestion

Treasurer's Report- Presented by Jean Heberer

- Cash: \$36,121.24 initially
- Spent: \$10,090.13
- 2020/2021: \$5855.22 through Winter Sale, Bookstore and Fill the Shelves
- Motion to vote on April Report (for January to April) made by DeWayna Cherrington; seconded by Marc Sanders; motion carried

Committee Reports:

Cedarburg Reads/NEA – Presented by Jean O'Keefe

- Official announcement will be made June 16th
- Have checked with Port Washington Niederkorn Library regarding information/orientation/possible events
- Linda Pierschalla noted email from Tom Carson (library director at Niederkorn) – Cedarburg, Port, Grafton and Mequon libraries are working together for some possible events

New Business:

- Question on writing out checks from the Fund. DeWayna Cherrington noted that funds are written out directly to the Cedarburg Public Library.
- Library is planning to open again on May 26th.

Meeting Adjourned at 7:22pm.