

LIBRARY BOARD
April 28, 2021

LIB20210428-1
UNAPPROVED

A regular meeting of the Library Board, City of Cedarburg, Wisconsin was held Wednesday, April 28, 2021 using the Zoom app.

The meeting was called to order by President DeWayna Cherrington at 6:32 p.m.

Roll Call: Present - Council Member Sherry Bublitz, DeWayna Cherrington, Debra Goeks, Sue Karlman, Joycelyn Russo, Meghan Wielebski

Excused - Todd Bugnacki

Also Present - Library Director Linda Pierschalla, City Administrator Mikko Hilvo (left at 7:00 p.m.)

STATEMENT OF PUBLIC NOTICE

President DeWayna Cherrington acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings law.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

In consideration of City Administrator Hilvo's time, President Cherrington moved agenda item 7B to the beginning of the meeting:

NEW BUSINESS

Discuss Moving the Library Budget from the Special Revenue Fund to the General Fund; and Action Thereon

City Administrator Hilvo presented information to the Board regarding transferring the Library's budget from a Special Revenue Fund to the City's General Fund. Trustees asked questions regarding the impact that this change might have on Library operations. After City Administrator Hilvo left the meeting, the Board continued to discuss the pro and cons. DeWayna is trying to contact someone at the DPI to get more information to share with the Board. No action was taken; the Board plans to discuss this further at a future meeting.

Discuss Ten-Year Capital Request; and Action Thereon

Director Pierschalla reviewed her projected schedule of Capital requests with the Board. Many items projected for 2022 will likely have to be postponed due to budget constraints; Linda will re-work the schedule.

APPROVAL OF MINUTES

Motion made by Council Member Bublitz, seconded by Sue Karlman, to approve the minutes from March 24, 2021 as presented. The motion carried without a negative vote with Todd Bugnacki excused.

APPROVAL OF BILLS AND FINANCIAL STATEMENTS

Motion made by Council Member Bublitz, seconded by Joycelyn Russo, to approve the bills and financial statements as presented. The motion carried without a negative vote with Todd Bugnacki excused.

REPORTS

Director's Report

Director Pierschalla quickly reviewed items in her report. Returned materials are no longer quarantined, per CDC guidelines on the risk of surface transmission; the library will lift the 2-hour time limit for visits to the building. In-person visits are gradually increasing. CPL will coordinate with Festivals on a Harry Potter festival in the fall. Staff is starting to promote the Summer Reading Program; outdoor activities will be emphasized this year. Director Pierschalla has begun to track statistics on Patron Point email results.

School Report

Todd Bugnacki emailed a separate school report.

NEW BUSINESS - Continued

Discuss Circulation Policy and Borrowing Privileges to Milwaukee County Residents; and Action Thereon

Director Pierschalla reviewed the information on this issue included in the packet. Board Members expressed concern that some Washington County libraries are issuing cards to Milwaukee County residents that can be used at any system library, and that there is no coherent policy for the Monarch System.

After discussion, it was the consensus for the Board to change the circulation policy so that Milwaukee County residents can pay a \$75 fee to buy a card that allows them privileges only at the Cedarburg Library.

Motion made by Council Member Bublitz, seconded by Meghan Wielebski, to change the Library's Circulation Policy, Item 2, by adding the following paragraph: For all other residents of Milwaukee County, a fee card may be purchased for \$75 that expires one year from date of issue. Persons issued a fee card carry the same responsibilities and in-library privileges as other cardholders. The card will be kept at the Circulation desk and only used for Cedarburg library material. The motion carried without a negative vote with Todd Bugnacki excused.

Motion made by Council Member Bublitz, seconded by Debra Goeks, to have Director Pierschalla communicate to the Monarch Library System Board that it must develop and enforce a uniform policy for all system libraries on lending to Milwaukee County residents. Motion carried without a negative vote with Todd Bugnacki excused.

UNFINISHED BUSINESS

Consider Certificate of Appreciation Recognizing Debra Goeks for her Service on the Library Board; and Action Thereon

A certificate and gift were presented to Deb Goeks, and gratefully received. Council Member Bublitz thanked her for her service.

ADJOURNMENT

Motion made by Council Member Bublitz, seconded by Joycelyn Russo, to adjourn the meeting at 8:25 p.m. Motion carried without a negative vote with Todd Bugnacki excused.

Debra Goeks
Secretary

adk



Public Library Update | April 28, 2021

Elementary Schools Parkview Thorson Westlawn

Activities

- The library Advisory Team met on the 22nd at Westlawn. While some attended virtually, it was great to showcase the new space.
- We were happy with the feedback we received from our colleagues at the public library. We are eager to promote reading programs that are hosted by the public library, such as the winter reading program and March madness. We look forward to promoting the summer reading program, as we know many of our students and families look forward to this opportunity every summer.
- We discussed the possibility of providing students with the sign up forms for the various programs sponsored by the library. Some students had asked if they could sign up at school. We are happy to partner in any way we can.
- The makerspace lead teams have begun their work and are excited to learn how to use the new equipment in the makerspace. We look forward to providing innovative STEAM opportunities for our students.
- The Library & Digital Learning Services Team is continuing our work on our library plan. Having identified our essential standards, we are working to refine our plan and looking forward to sharing this plan publicly soon.
- Rachel Race, our Riveredge Scientist in Residence, has been working to prepare a story stroll in our school forests. Students, as well as community members, can enjoy a hike as they read a seasonal children's book. We are excited to provide this opportunity for our students.

IMC Specialists

Westlawn & Parkview- Lorraine LeSage
Thorson- Blair McCalmont

IMC Aids

Parkview- Lisa Vick
Westlawn- Barbie Cotton & Jodi Paul
Thorson- Nicole Meyer

Webster Middle School

Activites

- The STEAM fair was a big success! 21 groups, totaling 33 students participated in the event. Students spent two months working on independent projects that showcased their learning and growth related to one or more components of STEAM. There were claymation projects, video game designs, science projects, musical compositions, and so much more! Take a look at some projects [here](#).
- Webster had its first ever virtual author visit! Sixth grade students had [Sarah Allen](#) talk with them about her journey as a writer. During the visit all sixth grade students viewed her live presentation via Google Meet. Sarah shared her struggles, successes, and tips on her journey to become an author. Sarah's books focus on her lived experiences and she shared suggestions on how to begin writing stories based on your own life. The sixth grade students were excellent participants and asked poignant questions at the end of the presentation, nice work sixth graders! In Comm Arts, the students are beginning their personal narrative writing unit so Sarah's visit was a great addition to lessons on writing personal stories.

IMC Specialist

Brenda Long - 50% FTE LMS

IMC Aides

Kristin Wall

Kim Recely-Harry

Cedarburg High School

Activites

- Work on redesigning the physical space and virtual space has begun! Look for changes during the 2021-2022 school year.
- The IMC has been looking into new subscription databases to support students and staff. This month I reviewed JStor and CQ researcher as potential options for the HS database collection. Both databases will be introduced to staff and students next year.

IMC Specialist

- Brenda Long - 5% FTE

IMC Aides

- Tami Toutloff-Wolter
- Kim Cass