

**LIBRARY BOARD
December 16, 2015**

**LIB20151216-1
UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, December 16, 2015, 6:30 p.m. at the Cedarburg Public Library, W63N589 Hanover Avenue, Community Room.

The meeting was called to order by President Sue Karlman at 6:35 p.m.

Roll Call: Present - Council Member Rick Verhaalen, Sue Karlman, Elizabeth Bryde, Vonna Pitel, Sherry Bublitz, Steve Ruggieri, Debra Goeks

Also Present - Library Director Linda Pierschalla

STATEMENT OF PUBLIC NOTICE

Sue Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

COMMENTS AND SUGGESTIONS FROM CITIZENS – None

APPROVAL OF MINUTES

Motion made by Sherry Bublitz, seconded by Liz Bryde, to approve the minutes of November 18, 2015 meeting as presented. Motion carried without a negative vote.

APPROVAL OF BILLS

Motion made by Sherry Bublitz, seconded by Steve Ruggieri, to approve the bills as presented. Motion carried without a negative vote.

The Board and Director Pierschalla discussed the end-of-year, to-date budget outcome (actual vs. budget).

REPORTS

Director's Report

The Board discussed items in the Director's Report. There was a discussion of circulation statistics; Wisconsin Library Systems; Art Committee and art in the building; and a donation from the Kessler Family for the Children's area.

School Report

Vonna Pitel reported on her liaison to the School District and Superintendent.

UNFINISHED BUSINESS

Consider Update to Proposal from LaRosa Landscape for Landscape Proposal/Agreement for Dry River Bed in Back Circle Area; and Action Thereon

Steve Ruggieri reported on his meeting with LaRosa Landscape. The Board discussed options for paying for proposed work. The Board agreed that remedial work to the parking lot rain

garden (estimated cost \$467.04) should be done but since this was not budgeted in 2016, Director Pierschalla will ask the Friends of the Library if they will pay for the work. The Garden Club may be able to help with other landscaping issues (south side along sidewalk; Hanover Avenue façade).

Debra Goeks suggested that mulch be included in the budget request every two years.

NEW BUSINESS

Review Final 2016 Budget for the Library; and Action Thereon

The Board reviewed the final 2016 budget.

Update on Candidate Applications for Assistant Director Position; and Action Thereon

There are nine viable candidates. Director Pierschalla will do first round interviews, followed by staff interviews in January. Director Pierschalla is pleased with the group of candidates.

Consider Approval of 2016 Wage Schedule for Library Staff; and Action Thereon

The Board reviewed the 2016 wage schedule and distribution of merit pay.

Motion made by Steve Ruggieri, seconded by Sherry Bublitz, to adopt the 2016 wage schedule for Library staff. Motion carried without a negative vote.

ADJOURNMENT

Motion made by Sherry Bublitz, seconded by Liz Bryde, to adjourn the meeting at 7:43 p.m. Motion carried without a negative vote.

Debra Goeks
Secretary

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