

**LIBRARY BOARD
June 17, 2015**

**LIB20150617-1
UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, June 17, 2015 at the Cedarburg Public Library, W63 N589 Washington Avenue, in the Community Room.

The meeting was called to order by President Sue Karlman at 6:30 p.m.

Roll Call: Present – Liz Bryde, Debra Goeks, Sue Karlman, Vonna Pitel (arrived 7:40 p.m.),
Steve Ruggieri

Excused – Council Member Rick Verhaalen, Sherry Bublitz

Also Present - Library Director Linda Pierschalla

STATEMENT OF PUBLIC NOTICE

Board President Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

COMMENTS & SUGGESTIONS FROM CITIZENS

President Karlman distributed a letter from ESLS Board President Bob Nurenberg that responded to the Board's comments about lack of IT support in 2014 during the Library's transition into the new building.

APPROVAL OF MINUTES

Motion made by Steve Ruggieri, seconded by Liz Bryde, to approve the minutes of the May 20, 2015 meeting as presented. Motion carried without a negative vote with Council Member Verhaalen and Sherry Bublitz excused.

The Board discussed the need for maintenance help in the building. Director Pierschalla and Assistant Director Wunsch spend a lot of their time on maintenance problems (instead of library business). The Board asked Director Pierschalla to document the cost of her time and request additional maintenance staff in the 2016 budget.

APPROVAL OF BILLS

Motion made by Debra Goeks, seconded by Steve Ruggieri, to approve the bills as presented. Motion carried without a negative vote with Council Member Verhaalen and Sherry Bublitz excused.

REPORTS

Director's Report

The Board discussed various items in the Director's Report.

UNFINISHED BUSINESS

First Anniversary of New Library Event Planning; and Action Thereon

The first anniversary party will be on July 15. The Board reviewed the invitation and discussed details about getting it printed and mailed. The event will include an art tour and a behind the scenes tour.

Discuss a Library User Survey; and Action Thereon

The Board discussed the user survey and how to publicize.

REPORTS

School Report

Vonna Pitel reported on the School Board meeting that she attended on June 17.

NEW BUSINESS

Discuss Revised Circulation Policy; and Action Thereon

The Board discussed the revised Circulation Policy changes to reflect actual practice as recommended by Director Pierschalla.

Motion made by Steve Ruggieri, seconded by Liz Bryde, to accept the revised Circulation Policy. Motion carried without a negative vote with Council Member Verhaalen and Sherry Bublitz excused.

ADJOURNMENT

Motion made by Debra Goeks, seconded by Steve Ruggieri, to adjourn the meeting at 8:02 p.m. Motion carried without a negative vote with Council Member Verhaalen and Sherry Bublitz excused.

Debra Goeks
Secretary