

**LIBRARY BOARD
February 17, 2016**

**LIB20160217-1
UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, February 17, 2016, 6:30 p.m. at the Cedarburg Public Library, W63N589 Hanover Avenue, Community Room.

The meeting was called to order by President Sue Karlman at 6:32 p.m.

Roll Call: Present - Council Member Rick Verhaalen, Sue Karlman, Vonna Pitel, Sherry Bublitz, Steve Ruggieri

Excused - Debra Goeks, Elizabeth Bryde

Also Present - Library Director Linda Pierschalla, Eastern Shores Library System Director Amy Birtell, Nancy Sheffler, Jill Wiza, Elizabeth Worcester, Friends of the Library President Dwayna Cherrington and Vice-President Connie Dahlman

STATEMENT OF PUBLIC NOTICE

Sue Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

COMMENTS AND SUGGESTIONS FROM CITIZENS

A letter was read to the Board by Nancy Scheffler expressing concerns of the part-time staff. Jill Wiza spoke concerning staff having to work on Sundays and holidays, and Elizabeth Worcester spoke in agreement with staff comments.

A letter was read from Fran Kretchmer thanking the Board for a gift certificate.

PRESENTATION

Director Amy Birtell of the Eastern Shores Library System reported on the activities of the system and information on the potential addition of Washington and Dodge Counties to the Eastern Shores Library System.

- She indicated a Joint Merger Committee has been set up with 12 members and a facilitator. Director Birtell also talked about the services of the Eastern Shores Library System and the benefits of a possible merger. The big libraries included in a merger with Mid-Wisconsin would be Germantown, West Bend and Hartford, along with many smaller libraries.
- The Digitization Web Site was reviewed. Historical documents are scanned into one database. Sheboygan and Ozaukee County historical photos will be included.

- The new Instructional Technology person is Robert Nitsch.
- The Ozaukee County Board voted to increase 3% reimbursement each year until 100% reimbursement is reached for serving non-librarians patrons.

APPROVAL OF MINUTES

Motion made by Steve Ruggieri, seconded by Sherry Bublitz, to approve the January 20, 2016 minutes. Motion carried without a negative vote with Debra Goeks and Elizabeth Bryde excused.

APPROVAL OF BILLS

Motion made by Sherry Bublitz, seconded by Steve Ruggieri, to approve the bills for January 2016. Motion carried without a negative vote with Debra Goeks and Elizabeth Bryde excused.

REPORTS

Director's Report

Director Pierschalla reviewed the written Director's Report in the packet.

School Report

Vonna Pitel reported she met with Hope Deleon, the elementary IMC Coordinator. Vonna Pitel attended the February 19 Early Bird Discussion at Webster School. Assignments are done on the network at school and home; students use a tool called Kids Log. Technology Integrators are teaching technology with activities which are designed to challenge teachers at the elementary level. She will be submitting a report to School Superintendent Bugnacki. There will be an article about the services and technology in the Cedarburg Public Library in the high school newspaper, the *Common Sense*.

UNFINISHED BUSINESS

Discuss Purpose of Library Art Committee; and Action Thereon

A report was distributed about the Library Art Committee. Director Pierschalla met with Chris Christon about using some of the paintings owned by the Cedarburg Art Museum in the Library. Recognition signage would be included for Cedarburg Art Museum.

Connie Dahlman stated that the Art Committee is organizing and restructuring.

Council Member Verhaalen would like to see art from the Cedarburg schools in the Library.

Cedarburg High School Teacher Deb Mortl will be developing art around the summer reading theme which is based on the Summer Olympics for children, which would be hung in the Library.

NEW BUSINESS

Consider 2016 Holiday Closing Dates; and Action Thereon

Motion made by Sherry Bublitz, seconded by Steve Ruggieri, to follow the City's holiday schedule. Motion carried without a negative vote with Debra Goeks and Elizabeth Bryde excused.

Consider Sunday Hours During the School Year and Adding Sunday Hours in September and May (Six Weeks Total); and Action Thereon

Motion made by Sherry Bublitz, seconded by Rick Verhaalen, to add three Sundays in September (11, 18 and 25) and three Sundays in May to the 2016-2017 library schedule of hours. This will begin in September 2016. Motion carried without a negative vote with Debra Goeks and Elizabeth Bryde excused.

Review Circulation History; and Action Thereon

Circulation is up and consultations are rising. There is also an increase in computer questions, Reader's advisory, genealogy, and school research projects. All stats from the Wisconsin Digital Library were up along with usage of rooms since December 2015.

Discuss 2015 Annual Report; and Action Thereon

Motion made by Steve Ruggieri, seconded by Sherry Bublitz, to accept the 2015 Annual Report as presented and authorized by President Karlman and Director Pierschalla to submit to the Department of Public Instruction. Motion passed without a negative vote with Debra Goeks and Elizabeth Bryde excused.

Discuss the Cedarburg Friends of the Library Endowment Proposal; and Action Thereon

Friends of the Library President Dwayna Cherrington attended a meeting with the Greater Milwaukee Foundation. The Cedarburg Foundation has ties to the Greater Milwaukee Foundation. There will be an Endowment Committee Co-chaired by Bill Wernecke and John Katzka. A detailed proposal will be presented at the March Friends of the Library meeting.

ADJOURNMENT

Motion made by Sherry Bublitz, seconded by Steve Ruggieri, to adjourn the meeting at 9:40 p.m. Motion carried without a negative vote with Debra Goeks and Elizabeth Bryde excused.

Vonna Pitel
Acting Secretary

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