

**LIBRARY BOARD
December 7, 2016**

**LIB20161207-1
UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, December 7, 2016, 6:30 p.m. at the Cedarburg Public Library, W63 N589 Hanover Avenue, second floor, staff room.

The meeting was called to order by President Sue Karlman at 6:33 p.m.

Roll Call: Present - Sue Karlman, Council Member Dick Dieffenbach, Vonna Pitel, Sherry Bublitz, Debra Goeks, Steve Ruggieri,

Excused - David Moburg

Also Present - Library Director Linda Pierschalla

STATEMENT OF PUBLIC NOTICE

Sue Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

COMMENTS & SUGGESTIONS FROM CITIZENS

Steve Ruggieri mentioned some opportunities on local library boards and announced his intention to leave the Cedarburg Library Board at the end of his current term in April 2017.

APPROVAL OF MINUTES

Motion made by Steve Ruggieri, seconded by Sherry Bublitz, to approve the October 19 minutes as submitted. Director Pierschalla clarified that she is not vice-chairperson of the System Directors Committee. Motion carried without a negative vote with David Moburg excused.

Motion made by Sherry Bublitz, seconded by Council Member Dieffenbach, to approve the October 31 minutes as submitted. Motion carried with Sue Karlman, Council Member Dieffenbach, Vonna Pitel, Sherry Bublitz and Steve Ruggieri voting in favor, Debra Goeks abstaining, and David Moburg excused.

APPROVAL OF BILLS & FINANCIAL STATEMENTS

Director Pierschalla distributed the November financial report and discussed major expenditures for retirement payout, electricity, and maintenance issues (window replacement, water heater).

Motion made by Steve Ruggieri, seconded by Sherry Bublitz, to approve the bills and financial statements as submitted.

Sherry Bublitz commented that she would like the Library to be more proactive about cutting spending in 2017 in case unexpected expenses arise.

Motion carried without a negative vote with David Moburg excused.

REPORTS

Director's Report

The Library Board complimented Director Pierschalla on the "One Day at the CPL" handout and asked Council Member Dieffenbach to distribute it to the Council.

The Board discussed the issue of demand for electronic resources that consistently exceeds availability through Overdrive (Wisconsin Public Library Consortium). Director Pierschalla will report back with more details on the selection process and whether a small part of the publication budget could be used for digital items.

The Board reviewed the staff reports from WLA and asked Director Pierschalla to follow-up on comments about the Cedarburg Public Library's position in relation to the Child Internet Protection Act (CIPA) and potential liability for illegal public use of Wi-Fi (Digital Millennium Protection Act – DMCA).

School Report

Vonna Pitel complimented Reference & Adult Services Librarian Laws on her assistance with getting books for school book discussion groups.

Vonna Pitel reported on her meeting with Superintendent Bugnacki, stating that she expressed her concerns about lack of support for the school IMC. She stressed the importance of advocacy in schools to promote the use of the IMC.

Vonna Pitel visited the new digital conversion lab at the Weyenberg Library and reported on the facility. She also attended the Southeast Wisconsin Festival of Books and reported on the WLA sessions that she attended.

Director Pierschalla asked Vonna Pitel to suggest that Cedarburg High School classes come to the Cedarburg Public Library for training on the new Monarch catalog and other resources.

NEW BUSINESS

Discuss Monarch Library System Membership Agreement; and Action Thereon

Motion made by Debra Goeks, seconded by Sherry Bublitz, to accept the Monarch Library System Membership agreement and the System ILS agreement as presented.

Steve Ruggieri asked whether there is a separate ILS agreement for the new system.

Motion carried without a negative vote with David Moburg excused.

UNFINISHED BUSINESS

Update on Technology Survey; and Action Thereon

The Board briefly discussed the preliminary results from the Technology Survey. The survey will stay open through December 16. The Board asked Assistant Library Director Nimmer to attend the next Library Board meeting to interpret the survey results.

Discuss 2017 Library Budget; and Action Thereon

The Common Council passed the 2017 Budget on November 29. Council Member Dieffenbach suggested a joint meeting with the Friends of the Library to talk about goals and resources.

Sue Karlman proposed meeting at City Hall in February and March 2017, since the Community Room is already booked.

Sue Karlman and Director Pierschalla will meet for a year-end performance review. Sue Karlman asked the Board Members to contact her or Director Pierschalla with any comments or goals relevant to her goals for 2017.

ADJOURNMENT

Motion made by Council Member Dieffenbach, seconded by Steve Ruggieri, to adjourn the meeting at 8:10 p.m. Motion carried without a negative vote with David Moburg excused.

Debra Goeks
Secretary

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