

**LIBRARY BOARD**  
**September 21, 2016**

**LIB20160921-1**  
**UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, September 21, 2016, 7:00 p.m. at the Cedarburg Public Library, W63 N589 Hanover Avenue, second floor, staff room.

The meeting was called to order by President Sue Karlman at 7:05 p.m.

Roll Call: Present - Council Member Dick Dieffenbach, Sue Karlman, Vonna Pitel, Sherry Bublitz, Debra Goeks, David Moburg

Excused - Steve Ruggieri

Also Present - Library Director Linda Pierschalla

**STATEMENT OF PUBLIC NOTICE**

Sue Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

**COMMENTS & SUGGESTIONS FROM CITIZENS** - None

**APPROVAL OF MINUTES**

Motion made by Council Member Dieffenbach, seconded by Sherry Bublitz, to approve the minutes of August 25, 2016. Motion carried without a negative vote with Debra Goeks abstaining and Steve Ruggieri excused.

**APPROVAL OF BILLS**

Motion made by Sherry Bublitz, seconded by Vonna Pitel, to approve the bills and financial statements. Motion carried without a negative vote with Steve Ruggieri excused.

The Board discussed electrical expenses (year-to-date), which will go over budget for 2016.

Council Member Dieffenbach recommended asking Cedarburg Light & Water to visit the building and consult on how to improve energy efficiency.

**REPORTS**

**Director's Report**

The Board reviewed and discussed the Director's Report.

Director Pierschalla will invite members of the Teen Advisory Board to attend the October Library Board meeting. The Board Members will review programs for the WLA Conference in Milwaukee in October. Any trustees wanting to attend may have their registration fee paid. Director Pierschalla announced that she hired an internal candidate to fill the position opened by Wendy Karasch's retirement.

The Board also discussed the System merger and being offline during the week of December 8 – 14, 2016, as well as other events and programs in the Staff reports.

**School Report**

Vonna Pitel distributed a copy of a letter she wrote that explains the importance of the System merger to students in the School District. The letter was sent to the Cedarburg School District Superintendent. The Board discussed trends in technology teaching that the Library could support (“flipped classes”). Vonna Pitel also provided information on the Cedarburg School District IMC resources and what technology students use in each grade.

**UNFINISHED BUSINESS**

**Update on Technology Plan; and Action Thereon**

The survey will be live on Survey Monkey before the end of September.

**Discuss and Review of Library Policies to be Updated; and Action Thereon**

- **Library Programming Policy**

The Board considered the updated programming policy.

Motion made by Vonna Pitel, seconded by Sherry Bublitz, to adopt the Library Programming Policy as presented. Motion carried without a negative vote with Steve Ruggieri excused.

**Update on Library Merger with Washington and Dodge Counties; and Action Thereon**

Director Pierschalla will report back after she attends a meeting next week.

**NEW BUSINESS**

**Discuss 2017 Library Budget; and Action Thereon**

The Board discussed the 2017 budget and urged Director Pierschalla to ask for the Library’s share of the City’s increased tax base. The Board Members talked about other items to include and when to attend Council meetings.

President Karlman mentioned combining the November and December Board meetings.

**ADJOURNMENT**

Motion made by Council Member Dieffenbach, seconded by Sherry Bublitz, to adjourn the meeting at 8:35 p.m. Motion carried without a negative vote with Steve Ruggieri excused.

Debra Goeks  
Secretary

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