

**LIBRARY BOARD**  
**June 28, 2017**

**LIB20170628-1**  
**UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, June 28, 2017, 6:30 p.m. at the Cedarburg Public Library, W63 N589 Hanover Avenue, lower level, room 1.

The meeting was called to order by President Sue Karlman at 6:35 p.m.

Roll Call: Present - Council Member Dick Dieffenbach, Sue Karlman, Sherry Bublitz, David Moburg, DeWayna Cherrington, Todd Bugnacki

Excused - Debra Goeks

Also Present - Library Director Linda Pierschalla

**STATEMENT OF PUBLIC NOTICE**

Sue Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

**COMMENTS & SUGGESTIONS FROM CITIZENS** - None

**APPROVAL OF MINUTES**

Motion made by Council Member Dieffenbach, seconded by Sherry Bublitz, to approve the minutes from the May 17, 2017 meeting. Motion carried without a negative vote with Debra Goeks excused.

**APPROVAL OF BILLS & FINANCIAL STATEMENTS**

Director Pierschalla explained the new City auditor's instructions for donations and expenses from donations. The Library now deposits donations into the revenue account designated for donations. Expenses come out of the regular expense accounts. It will appear that the Library is over budget in some of the expense accounts; however, it is made up for in the donation line of the revenue section. Director Pierschalla will try to find a clearer way of presenting this at a future meeting.

Motion made by Sherry Bublitz, seconded by DeWayna Cherrington, to approve the bills & financial statements as presented. Motion carried without a negative vote with Debra Goeks excused.

**REPORTS**

**Director's Report**

Director Pierschalla highlighted items from her report included in the packet.

**School Report**

New Board Member and School Superintendent Todd Bugnacki gave an update on the happenings in the School District. The Board Members are looking forward to working collaboratively with each other.

**NEW BUSINESS**

**Review Cedarburg Public Library Radio Station Policy and Purpose; and Action Thereon**

The Board reviewed the draft for the Library radio station policy. It was decided to review the existing policies related to programming and look at other libraries doing something similar. Jeff Messerman will be invited to the next Library Board meeting to provide a description of what is all entailed in the station broadcasts, as well as a demonstration. The Board will review and discuss a policy at the July meeting.

**Review Library Board By-Laws; and Action Thereon**

The Library by-laws were scanned and summarized. Changes and edits will be made at the July meeting.

**ADJOURNMENT**

Motion made by Council Member Dieffenbach, seconded by David Moburg, to adjourn the meeting at 8:08 p.m. Motion carried without a negative vote with Debra Goeks excused.

Director Pierschalla and Sue Karlman  
Acting Secretary's

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