

**LIBRARY BOARD**  
**April 19, 2017**

**LIB20170419-1**  
**UNAPPROVED**

A regular meeting of the Library Board, City of Cedarburg, Wisconsin, was held Wednesday, April 19, 2017, 6:30 p.m. at the Cedarburg Public Library, W63 N589 Hanover Avenue, lower level, room 1.

The meeting was called to order by President Sue Karlman at 6:43 p.m.

Roll Call: Present - Council Member Dick Dieffenbach, Sue Karlman, Vonna Pitel, Sherry Bublitz, Debra Goeks, David Moburg, Steve Ruggieri

Also Present - Library Director Linda Pierschalla

**STATEMENT OF PUBLIC NOTICE**

Sue Karlman acknowledged that the agenda for this meeting was distributed and posted in compliance with the Wisconsin Open Meetings Law.

**COMMENTS & SUGGESTIONS FROM CITIZENS** - None

**APPROVAL OF MINUTES**

Motion made by Sherry Bublitz, seconded by Vonna Pitel, to approve the minutes from the March 15, 2017 meeting. Motion carried without a negative vote.

**APPROVAL OF BILLS & FINANCIAL STATEMENTS**

Director Pierschalla reviewed items of building maintenance and repair that was paid this month and is anticipated. It may be necessary to drop some maintenance agreements in order to save money. Director Pierschalla and Board Members discussed whether plowing and shoveling could be done effectively by Public Works, instead of paying an outside contractor for this service. The Board encouraged Director Pierschalla to contact the Public Works Director regarding this issue.

Motion made by Steve Ruggieri, seconded by Sherry Bublitz, to accept the bills and financial statements as presented. Motion carried without a negative vote.

**REPORTS**

**Director's Report**

Director Pierschalla reported that she applied for a grant to purchase emergency equipment (lights, megaphone and battery) to use in the event of a weather emergency. There will be an all-staff meeting in May to review the City's new procedures.

Director Pierschalla reviewed other items in her report and called attention to the generous contributions from the Friends of the Library for books and technology initiatives.

**School Report**

Vonna Pitel shared information with the Cedarburg School District Superintendent about Board meetings. The Board anticipates that the Superintendent will be the school representative starting in May.

**UNFINISHED BUSINESS**

**Discuss Technology Mission Statement; and Action Thereon**

The Board discussed the draft Technology Mission Statement.

Motion made by Council Member Dieffenbach, seconded by Sherry Bublitz, to reorder the draft paragraphs C, A, B. Motion carried without a negative vote.

Motion made by Sherry Bublitz, seconded by David Moburg, to accept the Technology Mission Statement as amended. Motion carried without a negative vote.

**Discuss Parking Spaces for the Ozaukee County Historical Society Center and the Cedarburg Public Library; and Action Thereon**

Since the Board meeting on March 15, Library staff has parked outside of the lot on Tuesdays to open space for the Ozaukee County Historical Society (OCHS) Center volunteers. Director Pierschalla has encouraged staff to park in other City lots as often as possible, in warm weather months. The Board agreed to continue dialogue with the OCHS Center to resolve this.

**NEW BUSINESS**

**Consider Certificate of Appreciation Recognizing Steve Ruggieri for Sixteen Years of Service on the Cedarburg Public Library Board; and Action Thereon**

President Karlman and Director Pierschalla presented a Certificate of Appreciation and gift to Steve Ruggieri for his 16 years of service on the Library Board.

**ADJOURNMENT**

Motion made by Steve Ruggieri, seconded by Vonna Pitel, to adjourn the meeting at 8:15 p.m. Motion carried without a negative vote.

Debra Goeks  
Secretary

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