

MINUTES OF THE CEDARBURG FRIENDS OF THE LIBRARY

January 10, 2018

Present: Leann Boyea, Connie Dahlman, DeWayna Cherrington, Patti Dyke, Karen Hassman Jean Heberer, Niki Maher, Mary Marquardt, Jessica Martischang, Kristen Nelson, Linda Pierschalla, Carol Szudrowitz, Mary Whittet, Kathy Young

Excused: Dick Dieffenbach, Heidi May, Jeanne Mueller, Juliet Sizemore

Call to Order: The meeting was called to order at 6:30 PM

Welcome/Introductions- *Connie*

Guest Speaker- *Nancy Krajecki –our new head of Youth Services, (nkrajecki@cedarburglibrary.org)*

- Begins position January 22, 2018
 - Held part-time position 4 years
 - 20 years total experience
- Current library program strengths: 1—5 year old offerings, Invent Club, Saturday Drop-In
- Areas for growth:
 - More programs for school age, tweens and teens
 - Update clubs: coding, STEM, maker space, online showcase
- Literacy Center with rotating activities emphasizing pre-reading skills
 - Request donation of puzzles in good condition
- Reconfigure spaces for teen meetings
 - After school supply boxes available for use

Minutes- DeWayna Cherrington moved that the minutes from the November 2, 2017 meeting be accepted. Jessica Martischang seconded. Approved.

Co-President's Report-*Connie Dahlman & Leann Boyea*

- Thanks for all who helped with year-end donation letter and Fill the Shelves campaign
 - Letter generated \$3,010 from 44 people, \$400 general donations and renewed memberships
- Committee members, please let Connie and LeAnn know of scheduled meetings
- Suzy Mc Manus has resigned from the Board
- Need Board members, especially male and people for fundraising and social media
- Make the friends Friendlier
 - If interested in leading initiative let Connie and Leann know
 - Create soft touches: two baskets of readers, book marks, book recommendations, items to give
- Friends' room has been rearranged. Please remove unnecessary things and label items that should be kept
- Use Connie's cdahlamn@wi.rr.com email

Library Director's Report- *Linda Pierschalla*

- Thank you for the CFOL support in 2017
 - Prizes for Summer Reading Program: Hundreds of children participated and there was an increase in adult participation, Antique Appraisal Show, staff support for professional development, CPL radio, 3D printer repairs, rain garden, Fill the Shelves campaign
- Reconfigure layout of space
 - Create visible space to attract attention to Digital Media Lab, CPL Radio
 - Post pictures of CFOL events and support
- Part-time positions posted for custodian and Youth Services Assistant

- City approved a \$15,000 budget increase.
 - No reserve fund
- New features
 - eMagazines: RB Digital through Monarch Library System
 - Gale Courses: on-line courses for lifelong learning and job training provided by state funding

Treasurer's Reports- *Jean Heberer*

- 2017 Statement: Income = \$27,553.82, Expenses = @28,523.13
- Connie requests the Treasurer create a line-item budget to guide committees on available funding

Committee Reports:

Book Nook - *Kathy Young*

Receiving many donations for the Book Nook and Book Fair

Marketing for February: Buy one book get one free romance novel. Bags with CFOL logo

Book Sale (Feb.) - *Heidi May*

Save the date- Winter Sale: February 16, 17 and 18, 2018

Sign up for shifts: Friday set up, during sale, clean-up

Boxes needed:

Summer Sale Dates: July 12-15

Cedarburg Reads- *Patti Dyke*

My Two Elaines by Martin Schreiber selected

Author will speak in fall; this will be a presentation not a book discussion

Tie in to creation of Memory Café with services and kits

Unfinished Business:

Banner- *DeWayna Cherrington*

Will arrive for February meeting

Amazon Smile - *Kristen Nelson*

Available. Promote on CPL Radio

Purchase 6 tables- *Heidi May*

Not yet purchased but will be now that there is available storage

New Business:

New CFOL Budget

- Increase in funds available
- Library subcommittee to investigate miscellaneous expenses for nontraditional circulation
- **Motion: Approve \$12,000 request for library support funds for 2018.** Motion moved by DeWayna Cherrington, seconded by Patti Dyke. Approved

Great Decisions

Motion: Provide funding not to exceed \$300 for the 2018 Great Decisions Program. Motioned moved by DeWayna Cherrington, seconded by Leann Boyea. Approved

Adjourned: Meeting adjourned at 7:47 PM

Next Meeting- Wednesday, Feb 7th, 2018, 6:30, Community Room